

Governance and internal control arrangements

Governance

The Mornington SDS School Council is made up of the following positions:

- President Jeff Dadds
- Principal David Newport

The school council reviews its standards and procedures on a regular basis at its meetings to monitor the effectiveness of document control processes as well as other issues.

Another standard agenda item at the twice a term meeting is the review of the Mornington SDS risk register. The Principal David Newport provides an update on the risk register at each meeting and aspects of the risk register are discussed by the leadership team.

The Principal David Newport provides the school council with appropriate safety information to assist them in their decision making.

The school council is provided with copies of internal audits to give them sufficient knowledge about the level of compliance displayed by the school.

Internal control arrangements

The responsibility for implementing and maintaining the accreditation documents for Mornington SDS has been given to Principal David Newport as the authorised delegate and responsible/relevant person.

The overall management of operational safety is the responsibility of the Principal David Newport who has responsibility for applying risk management processes to maintain a safe operational work environment.

The Principal David Newport may delegate bus safety tasks to appropriately qualified persons.

The major safety responsibilities and accountabilities within Mornington SDS are set out in individual job descriptions.

These arrangements were first accepted by Mornington SDS on: 20th February 2024

These arrangements were last reviewed on: 20th February 2024

Signed:  Date: 20-2-24

Name: David Newport

Position: Principal